

Information on Lessee appointed responsible person(s) or function(s) approved to order or cancel access swipe cards

<p>GlobalConnect customers to Data Halls and Sites need secure access to his facilities there. To ensure that only persons approved by our customers designated persons get access to the facilities we need to receive this filled in and signed template every time our customers need to change names of its appointed responsible persons or functions.</p>	
<p>Who can order swipe cards?</p>	<p>Only persons or functions such as NOC og OMC registered and approved by the customer responsible person can order access swipe cards to access GlobalConnect Data Halls and sites.</p>
<p>How do I fill in the template?</p>	<p>The template must be filled in with at least the following of the function or person, who should be authorized to order and approve access swipe cards:</p> <p>Company Name Customer number Name Phone no. E-mail</p>
<p>Where do I find the template?</p>	<p>You can find the template on the GlobalConnect web - link:</p> <p>http://www.globalconnect.dk/kontakt/omc-support-og-drift</p>
<p>Where to send it?</p>	<p>The filled in access swipe card template should be sent by e-mail to omc@globalconnect.dk</p>

**Information on Lessee appointed responsible person(s)
 or function(s) approved to order or cancel access swipe
 cards**

Company:	Name: _____
	Customer number:
Person or function: Add person/ function to white list: <input type="checkbox"/>	Name: _____
Delete person/ function from white list: <input type="checkbox"/>	Telephone: _____
	E-mail: _____
Person or function: Add person/ function to white list: <input type="checkbox"/>	Name: _____
Delete person/ function from white list: <input type="checkbox"/>	Telephone: _____
	E-mail: _____
Person or function: Add person/ function to white list: <input type="checkbox"/>	Name: _____
Delete person/ function from white list: <input type="checkbox"/>	Telephone: _____
	E-mail: _____
Person or function: Add person/ function to white list: <input type="checkbox"/>	Name: _____
Delete person/ function from white list: <input type="checkbox"/>	Telephone: _____
	E-mail: _____

Customer approval

Date: _____	Signature: _____
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GlobalConnect approval

Date: _____	Signature: _____
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GC Field

Access given to location (hall or site): _____
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